

BUILDING PERMIT APPLICATION

PERMIT NO: _____

CONTRACTOR/BUILDER _____

ADDRESS _____

PHONE NUMBER _____

FAX NUMBER _____

PROPERTY OWNER _____

ADDRESS _____

PHONE NUMBER _____

FAX NUMBER _____

TYPE OF CONSTRUCTION

SINGLE FAMILY

ACCESSORY (decks, porches, sheds)

MULTI FAMILY

REMODEL

COMMERCIAL

ADDITION

CORNER LOT YES NO (circle one)

BUILDING SITE ADDRESS _____ ZONING _____

LOT # _____ SUBDIVISION NAME _____

NUMBER OF STORIES 1 2 3 LOT SIZE _____

TYPE OF FOUNDATION

BLOCK

ICF

MONOLITH POUR

POURED

CONCRETE PAD

SQUARE FEET _____ ESTIMATED COST _____

SPECULATION

CUSTOM

PLEASE MAKE A NOTE TO CALL CITY HALL (417-649-7237) TO SET UP ALL INSPECTIONS.

PLEASE MAKE INQUIRIES TO THE BUILDING INSPECTOR REGARDING CURRENT CODE.

A SITE PLAN MUST BE SUBMITTED WITH THE APPLICATION INDICATING THE LOCATION OF LOT LINES AND PROPOSED CONSTRUCTION.

SUB-CONTRACTORS
THE FIRST FOUR SUB-CONTRACTORS MUST HAVE CITY LICENSE IN PLACE
BEFORE A BUILDING PERMIT WILL BE ISSUED !

EXCAVATING

CONCRETE

BLOCK LAYERS (FOUNDATION)

FRAMERS

ALL ADDITIONAL SUB-CONTRACTORS MUST HAVE CITY LICENSE IN PLACE PRIOR TO
STARTING THEIR PHASE OF WORK ON ANY PROJECT.

BRICK LAYERS

ELECTRICIANS

PLUMBERS

HVAC INSTALLEERS

GARAGE DOOR INSTALLERS

INSULATORS

DRYWALL HANGERS

DRYWALL FINISHERS

PAINTERS

ROOFERS

CABINET INSTALLERS

SIDING INSTALLERS

WINDOW INSTALLERS

GUTTERING INSTALLERS

CARPER & TILE INSTALLERS

LANDSCAPING CONTRACTORS

ADDITIONAL PERMIT INFORMATION

THE CITY CLERK AND/OR BUILDING INSPECTOR WILL REVIEW WITH THE APPLICANT THE LAND USE AND ZONING REGULATIONS PERTINENT TO THE APPLICANT'S REQUEST TO PLACE (OR CONSTRUCT) A STRUCTURE.

BUILDING SITE/LOT PLAN INFORMATION:

- 1- A COPY OF YOUR PLAT DRAWING OF THE BUILDING SITE/LOT PLAN PREFERRED TO BE PREPARED BY A REGISTERED LAND SURVEYOR OR REGISTERED ENGINEER SHOWING ADDRESS, LEGAL DESCRIPTION, BOUNDRIES, DATE, NORTH ARROW AND SCALE OF THE PLAT WITH THE FOLLOWING NOTED:
 - A. LOT NUMBER (OR INDICATE METES AND BOUNDS)
 - B. LOCATION OF BUILDING/STRUCTURE ON THE LOT AND ITS ACCURATE MEASUREMENTS
 - C. LOCATION OF ALL PRESENT, PROPOSED PUBLIC AND PRIVATE WAYS, DRIVEWAYS, AND CURBS.

- 2- CITY WATER AND SEWER MUST BE AVAILABLE FOR YOU TO CONNECT AT YOUR BUILDING SITE/LOT. SEPTIC TANKS (OR PRIVATE SEWAGE SYSTEMS) AND WELLS FOR POTABLE WATER ARE NOT PERMITTED WITHIN THE CITY.

DOES YOUR BUILDING SITE/LOT HAVE WATER AND SEWER? _____

- 3- IF APPLICABLE, EXISTING AND PROPOSED TOPOGRAPHY SHOWN AT NOT MORE THAN TWO FOOT INTERVALS, IF ANY PORTION OF THE PARCEL IS IN THE 100 YEAR FLOOD PLAIN, THE AREA SHALL BE SHOWN, WITH BASE FLOOD ELEVATIONS.

- 4- EXPLAIN STORM WATER RUNOFF CONTROL PLAN AND DRAINAGE SYSTEM. INDICATE PATTERN OF WATER DISCHARGE.

- 5- ZONING DISTRICT BOUNDRIES ADJACENT TO SITE PERIMETER.

NO PERMIT WILL BE APPROVED OR ISSUED UNTIL THE COMPLETED BUILDING PERMIT APPLICATION HAS BEEN FILED IN THE OFFICE OF THE CITY CLERK AND ALL APPROPRIATE FEES HAVE BEEN PAID.

THE CITY CLERK, BUILDING INSPECTOR, CITY ADMINISTRATOR, AND THE SUPERINTENDANT OF PUBLIC WORKS WILL REVIEW YOUR APPLICATION ALONG WITH THE SITE PLAN DETAIL. THEY MAY APPROVE, CONDITIONALLY APPROVE, OR DENY THE APPLICATION. IF NOT APPROVED, THE APPLICANT SHALL BE NOTIFIED BY THE CITY CLERK OR BUILDING INSPECTOR OF SUCH ACTION, POINTING OUT DEFICIENCIES IN WRITING AND OUTLINE THE REMEDY DEEMED NECESSARY TO GAIN APPROVAL OF THE APPLICATION.

I THE UNDERSIGNED ACKNOWLEDGE THAT I HAVE RECEIVED THE PERTINENT INFORMATION REGARDING MY PERMIT APPLICATION. I REALIZE THE IMPORTANCE OF READING AND UNDERSTANDING THIS INFORMATION.

DATE: _____

NAME: _____

CONSTRUCTION SITE: _____

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT.

SIGNATURE OF AGENT _____

AGENTS ADDRESS _____

CITY CLERK: _____

DATE

BUILDING INSPECTOR: _____

DATE

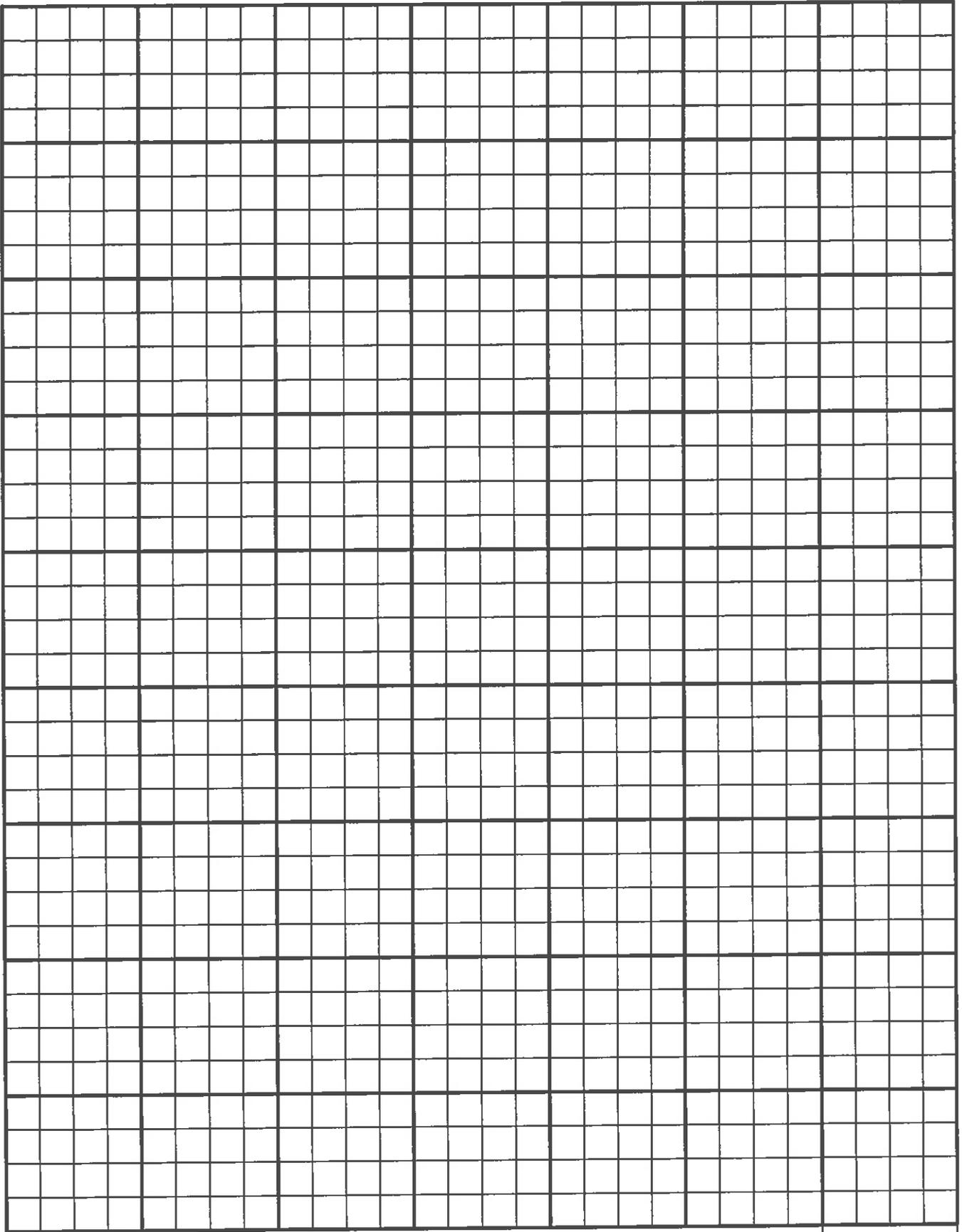
CITY ADMINISTRATOR: _____

DATE

SUPERINTENDANT
OF PUBLIC WORKS: _____

DATE

Site Plan



1 in

Scale - 1 in = _____

INSPECTIONS

The following are just some of the items that will be looked at throughout the construction process which seem to cause failures. This is just a partial list of items that will be looked for during routine inspections.

ADDRESSES POSTED ON BUILDING SITE

The correct address must be posted on the building site. The sign may be one furnished by your supplier or of your design, it must be easily visible from the street.

FOOTING INSPECTION

Before scheduling a footing inspection you must pull a string line between all four (4) property corner pins. Required set back rules are as follows: interior lots; 25 feet front, 10 feet side and, not less than 25 feet for rear yard. Corner lots must follow the same rules as interior lots with the following exception for side yard which must be 25 feet.

FOUNDATION INSPECTION

Anchor bolts should be on 6' foot centers and a bolt within 12" of every corner and joint.

FLOOR INSPECTION

A floor inspection is required on all wood frame floors and slab floors. A wood floor must be inspected prior to laying sub flooring. A slab floor inspection is required before concrete may be poured.

FRAMING INSPECTION

Make certain you are not exceeding wall framing heights with 2x4 framing material. Bedroom egress minimum window must be 20"x 24". The maximum window sill height from the floor is 44" inches. Hurricane ties must be used securing the ceiling joists and rafters to the walls.

ROUGH IN ELECTRIC INSPECTION

All wiring must comply with the National Electric Code as adopted by the City of Carl Junction. Smoke detectors in all bedrooms and adjoining hallways must be interconnected. When you call for a permanent electrical inspection be sure you have all GFCI's and AFCI's in required locations. Absolutely no electrical panels located in bedroom closets or bathrooms.

ROUGH IN PLUMBING INSPECTION

Nail guards are required on all stud and plate penetrations within 1½" of wall surface edge. A minimum of a 12" x 12" framed opening for access to all slip joints on tub installations. Check for correct water heater installations. Install pans where required and proper pressure relief valve piping per code.

MECHANICAL SYSTEMS INSPECTION

Flex ducting needs to be supported at least every four (4) feet, no kinks are allowed. Make sure all boots are completely insulated. The secondary drain from emergency pan needs to terminate at a conspicuous place. The minimum attic access opening to equipment must be 22"x 30".

INSPECTIONS (cont'd)

PERMANENT ELECTRIC INSPECTION

Service head and disconnect installed with service lateral dug out four (4) feet from house. All bonding and grounding complete. Conduit properly clamped to structure.

MISCELLANEOUS ITEMS

Stairway construction needs close attention to detail regarding tread height, tread depth, nosing, handrails and all clearances

Permits for new construction and remodel are based on total cost of construction as follows:

\$5.00 FOR THE FIRST \$1,000.00

\$.50 FOR EACH ADDITIONAL \$1,000.00

	<u>PLUS ALL REQUIRED INSPECTIONS.</u>
ADMINISTRATIVE	\$20.00
LOT INSPECTION	\$25.00
FOOTING	\$25.00
FOUNDATION	\$25.00
TEMPORARY ELECTRIC	\$25.00
FLOOR	\$25.00
FRAMING	\$25.00
ROOFING	\$25.00
UNDERLAYMENT	\$25.00
ROUGH IN ELECTRIC	\$25.00
ROUGH IN PLUMBING	\$25.00
ROUGH SLAB PLUMBING	\$25.00
MECHINICAL SYSTEMS	\$25.00
PERMANENT ELECTRIC	\$25.00
FINAL	\$25.00
RE-INSPECTION	\$25.00
ELECTRIC UPGRADE	\$25.00

Section 500.240 Maintenance Standards for Construction Sites Within City:

A. The contractor shall not allow the site of the work to become littered with trash and waste material, but shall maintain the same in a neat and orderly condition throughout the construction period, containing all rubbish capable of being wind-borne. The Building inspector for the city or person designated by the city shall have the right to determine what is or is not waste material or rubbish and the manner and place of disposal. On or before the completion of the work the contractor shall, without charge therefor, tear down and remove all temporary structures built by him/her and shall remove all rubbish of any kind from any of the tracts or ground which he/she has occupied. The contractor shall be responsible to insure waste material generated upon his/her construction site not be allowed to blow over upon neighboring property and, if so, that said contractor be required to pick it up.

Section 540.100. Land Disturbing Activity.

No person shall engage in any land disturbing activity or any other action that causes or permits any soil, earth, gravel, stone, concrete, building materials or other materials or liquids to be deposited upon or to roll, flow or wash upon, in or over any public street, street improvement, road, sewer, storm drain, water course or right-of-way or any other public property in a manner to damage or to interfere with the use of such property, or which creates a hazardous condition detrimental to health, safety and welfare of the public.

Section 540.110. Hauling -- Responsibility

A. If any such soil, earth, sand, gravel, rock, stone or other material or liquid is caused to be deposited upon or to roll, flow or wash upon any public property in violation of Sections 540.100 and 540.110, the person responsible shall be notified and shall cause same to be removed from such property within four (4) hours, unless a longer period is granted by the Mayor or the City Administrator. If a violation described above results from an active residential or non-residential development, the person responsible shall be deemed either the vehicle operator, developer or prime contractor.

Section 540.130. Penalty.

Any person violating the provisions of this Article shall be guilty of a misdemeanor and upon conviction, shall be subject to a fine, not to exceed five hundred dollars (\$500.00) and cost, and/or five (5) days imprisonment.

3.2.6 Location of Mailbox (From the USPS Domestic Mail Manual)

Subject to state laws and regulations, a curbside mailbox must be placed to allow safe and convenient delivery by carriers without leaving their vehicles. The box must be on the right-hand side of the road in the direction of travel of the carriers on any new rural route or highway contract route, in all cases where traffic conditions are dangerous for the carriers to drive to the left to reach a box, or where their doing so would violate traffic laws and regulations.

LOCATION OF MAILBOX MUST BE APPROVED BY THE LOCAL POSTMASTER.